

# Myrtle Beach Dental Associates

8151 Rourk Street  
Myrtle Beach, SC 29572  
(843) 449-4372

Welcome to our office! We are pleased that you have selected us to assist you with your oral healthcare. Our office hours are as follows: Monday through Thursday from 7:45 am to 5:00 pm and Friday from 7:45 am to 3:00 pm. We are committed to quality care and pride ourselves in making dentistry a pleasant experience. If at any time you have questions or concerns regarding anything in this office, please feel free to speak with us.

Please take a few moments to review the following information, which outlines our office and financial policies.

**Appointments:** When an appointment is made, the time is specifically set-aside for you and your treatment. We ask that you honor your commitment to your appointment. Cancellations made without 24 hours prior notice are considered missed appointments and may result in a fee of \$47 for each appointment missed. We understand that personal emergencies can occur, and we always consider this when receiving a last-minute cancellation. Reminders for your appointment will be sent to you via telephone, text or email in advance. Please respond accordingly to confirm your appointment. It is important to keep your contact information up to date with us.

**Payment for services:** We accept payment by Cash, Check, American Express, Discover, Mastercard, Visa or Care Credit. There is a \$30.00 charge for any returned check. Payment is expected at the time services are rendered. (If your account is sent to collections due to non-payment, the patient and/or guarantor or responsible party shall be responsible for and agree to pay all reasonable collection costs including but not limited to, reasonable collection agency fees, attorney's fees, and court costs.)

**Dental Insurance:** For those with dental coverage, please remember that your policy is a contract between you and your insurance carrier. It is your responsibility to familiarize yourself with your insurance coverage. You will be expected to pay your portion of the fees at the time of service. Your portion will be based on the information we have regarding your specific plan. Please understand that the percentages quoted by dental companies are often based on what the INSURANCE COMPANIES consider "usual and customary" fees, which may not be in accordance with the fees of this office. Thus, a balance may be due from you once the insurance company has made its payment. Most companies process claims within 30 days. Once the claim is cleared, we will bill you for any balance the insurance company did not cover. Please advise us of any changes in your dental insurance coverage.

**I have read and accept the policies as outlined above.**

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Signature

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Date